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SOUTH HUNTINGTON UNION FREE SCHOOL DISTRICT
60 Weston Street, Huntington Station, NY 11746



2022/2023 Board of Education

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Dr. John Murphy

Assistant to Superintendent for Elementary Education

Dr. Gayle Steele

Executive Director for Personnel

Mr. Edwin W. Smith

Executive Director for Technology

Dr. Reanna Fulton

SILAS WOOD BELL SCHEDULE

SIXTH GRADE CENTER	
STUDENTS ARRIVE	8:05
HOMEROOM	8:10 – 8:20
PERIOD 1	8:23 – 9:08
PERIOD 2	9:11 – 9:56
PERIOD 3	9:59 – 10:44
*PERIOD 4	10:47 – 11:10
<i>FIRST HALF PERIOD</i>	
<i>SECOND HALF PERIOD</i>	11:10 – 11:33
*PERIOD 5	11:36 – 11:59
<i>FIRST HALF PERIOD</i>	
<i>SECOND HALF PERIOD</i>	11:59 – 12:22
*PERIOD 6	12:25 – 12:48
<i>FIRST HALF PERIOD</i>	
<i>SECOND HALF PERIOD</i>	12:48 – 1:11
PERIOD 7	1:14 – 1:59
PERIOD 8	2:02 – 2:47
HOMEROOM	2:50 – 2:55
DISMISSAL	2:55

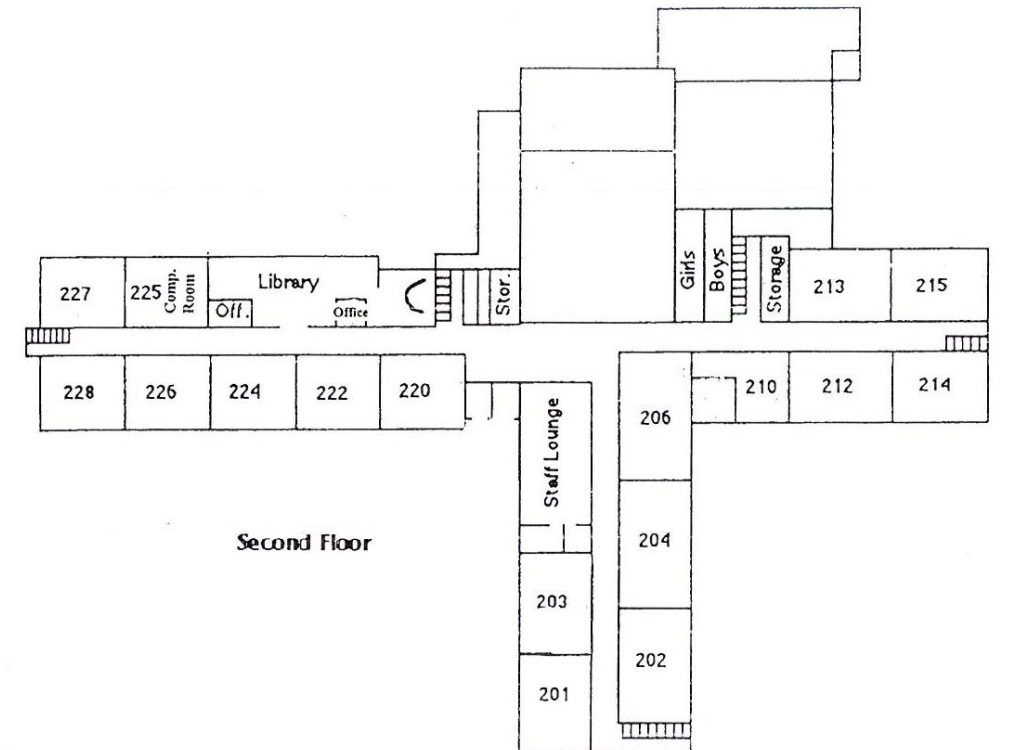
*“Half Period” is utilized during designated lunch periods only. Note that students follow their schedule of lunch OR recess, as assigned, during first half OR second half of their designated lunch period.

STUDENT SCHEDULE

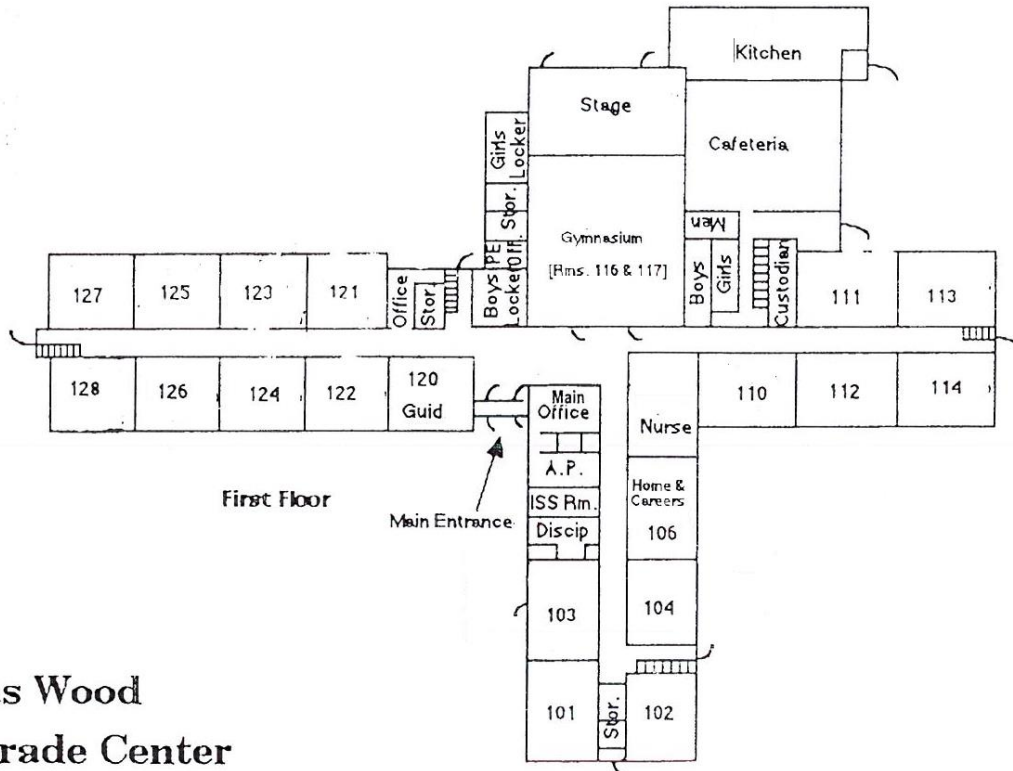
HOMEROOM:

GUIDANCE COUNSELOR: Ms. Petrie

PERIOD	DAYS	COURSE	ROOM	TEACHER



Second Floor



First Floor

Silas Wood
Sixth Grade Center
 23 Harding Place
 Huntington Station, NY 11746
 631-812-3600



SILAS WOOD 6TH GRADE CENTER
23 Harding Place, Huntington Station, NY 11746
Telephone: 631-812-3600
Fax: 631-812-3636

PRINCIPAL

Stephen Toto
stoto@shufsd.org

SUPERINTENDENT OF SCHOOLS

Vito D'Elia, Ed.D.
vdelia@shufsd.org

ASSOCIATE PRINCIPAL

Adam Oblatz
aoblatz@shufsd.org

September, 2022

Welcome Silas Wood Students!

The faculty and staff of Silas Wood welcome you to sixth grade! I hope you had an enjoyable summer. After the challenges we have all experienced this year, I am confident that you are ready for the new school year! You now have the chance to see old friends, make new ones, and meet your new teachers.

The academic, social, and emotional experiences you have at Silas Wood will help you to establish your future goals. Set your goals high, and always work to the best of your ability. Your success lies within you and will be the by-product of your hard work, determination, and perseverance.

The information contained in this Silas Wood **Agenda Book** will help you become an active and successful member of the Silas Community. One of the keys to successfully achieving your goals is to be organized. The **Agenda Book** can help you get organized and stay organized for the entire year. Use it daily. Make sure you enter your daily and long-term homework assignments, projects, and reports. Please be sure to get the phone numbers of "homework buddies" for each class.

The **Agenda Book** has been divided into sections covering general information, information regarding academics, and information relating to behavior and discipline. Please take time to review the *Student Handbook* section of the **Agenda Book**. Also, please share this section with your parents so that they can assist you on your road to success.

The staff and students here at Silas are terrific! The dedication and caring of your teachers and parents is outstanding. We know you will have a successful year. I look forward to meeting each and every one of you. Good luck!

Sincerely,

Stephen Toto
Principal
ST/dmg

SILAS WOOD STAFF LISTING 2022-2023

Principal:	Mr. Stephen Toto
Associate Principal:	Mr. Adam Oblatz
Guidance Counselor:	Ms. Gina Petrie
Social Worker:	Mr. Shaka Williams
Psychologist:	Dr. Joseph Corrado
Behavior Consultant:	Ms. Jennifer DeNoble
Nurse:	Ms. Judith Wulfken, R.N., B.S.N. Ext. 3610
Main Office:	(631) 812-3600
Secretaries:	Ms. Diane Gutierrez, Ext. 3602 Ms. Rosemarie Caiazzo, Ext. 3601 Ms. Nicole Casey, Ext. 3604 Ms. Kim Kehoe, Ext. 3645
Guidance Office:	(631) 812-3620
Secretary:	Ms. Margaret Seifert, Ext. 3621
Cafeteria:	Ms. Patricia Sinnot
Head Custodian:	Mr. John Burke, Jr.
School Lunch:	Ms. Sheila Buhse, Ext. 3015

SILAS WOOD FACULTY LIST
2022-2023

Mrs. Abbondandolo
Ms. Anglisano
Mrs. Aragones
Mrs. Berger
Mrs. Bernard
Mrs. Brandt
Ms. Bifulco
Ms. Brown
Dr. Bullock
Mr. Burgess
Mr. Cannella
Mrs. Castronovo
Ms. Cirillo
Mr. Citarella
Mr. Connolly
Mr. Costa
Mrs. DeLorenzo
Mrs. Ford
Mr. Glassberg
Mrs. Hickey
Mrs. Katehis
Mr. Labate
Mr. Lauria
Mrs. LoPalo
Mrs. Loria
Mrs. McEntee
Mr. Metzack
Mrs. Miller
Mr. Morales
Mr. Naggar
Ms. Ortiz
Mrs. Patane
Ms. Patino
Ms. Plattner
Mr. Poller
Mrs. Rentz
Mrs. Riva
Ms. Rovira
Ms. Scudlo
Mrs. Sefcik
Mr. Shepard
Ms. Silvera
Mrs. Stair
Mrs. Tomeo
Ms. Umana
Ms. Wyhowanec
Mrs. Zisel

Silas Wood 6th Grade Center

2022-2023

PTA Officers and Delegates to Council

President

Dayna Cioffi

1st Vice-President

Lisa Kobel

2nd Vice-President

Jen Szwedo

Treasurer

Jen Fernandez

Recording Secretary

Hollie Garrido

Corresponding Secretary

Cristina Occhiuto

Council Delegates

Helen Kuentler, Andrew Mussler, Lily Sadiq

4. Recess

This time is to be used for playing games, exercising, and spending time outside.

5. Entering the Building-Security

- a. Visitors must enter school building **via the front door** with driver's license or other acceptable photo id, and sign in at reception desk where a visitor's badge will be created. *Under no circumstances may anyone proceed directly to classrooms.*

6. Lockers

a. Room Lockers

Students should follow directions of homeroom teachers regarding use of classroom lockers.

b. Decorating Lockers

Students wishing to decorate another student's locker must obtain permission from the homeroom teacher where the locker will be decorated prior to decorating. Only the locker itself may be decorated; decorations are not permitted on surrounding walls. Please do not use glitter to decorate the locker.

7. Lost and Found

The Lost and Found is located in the Cafeteria at Silas Wood. Items lost during physical education periods, however, along with any unclaimed articles of clothing from P.E. class are held in the physical education department.

8. Physical Education

a. Required Uniform

For purposes of health and safety, students should be properly dressed for physical activity. The proper uniform for participation is:

1) Sneakers - Proper construction providing full support and traction. For safety reasons, LACED sneakers must be worn.

2) Tops and Shorts - The department recommends dark shorts and white T-shirts, free of buttons, snaps or zippers and/or other materials that may cause injury. Shorts should be of gym type, i.e., jogging, soccer.

3) Sweat Clothes – Although not required, it is recommended that students have sweat clothes available for the colder weather.

I. SCHOOL REGULATIONS AND ROUTINES

1. Excuses for Medical Appointments, etc.

To be excused early from school day for a reason other than illness (not through Nurse's Office):

a. Parent/Listed Contact must enter school building **via the front door** with driver's license or other acceptable photo id, and sign in at reception desk where a visitor's badge will be created. Parent/Listed Contact will then proceed to Front Office where member of office staff **must also see photo id** and verify contact in our computer system. Parent/Listed Contact must sign child out on form in front office; front office staff will call student to office for dismissal.

2. When Late to School

a. **After 8:15 am.**, report to the front desk at Silas, sign the late book and receive your pass. **Excessive lateness may result in detention.**

b. Lateness indicates absence from instruction. When a student arrives late for school, (s)he misses the beginning of the lesson, develops undesirable habits, and establishes a poor record.

c. We would appreciate your cooperative effort in helping to correct such situations by bringing to our attention any problems with which we may offer our assistance. The following is the school policy on lateness:

Attendance

10 times late - Letter to parent or guardian.

Discipline

15 times late - Parental contact by an administrator.

20 times late - Parental conference with an administrator.

Should you wish to discuss such issues any further, please contact Mr. Oblatz's Office at 631-812-3670.

3. When Late to Class

Ask the teacher who detained you for a late pass to your next class.

4) Grading – Based on preparedness and effort. While skill mastery is not required, the

final grade will reflect the student's level of involvement.

5) Articles of clothing are expected to be clean and without tears and rips. **The student is to change completely from clothes worn in P.E. class before going to academic classes.**

b. Safety

1) Jewelry- The student is to remove all objects of jewelry (i.e., watches, rings, necklaces, bracelets, earrings, nose rings, etc.) to insure a safe environment for themselves and their classmates. It is recommended that jewelry **NOT** be worn on days of Physical Education as the students would be responsible to secure jewelry in their Physical Education or hallway/classroom lockers. **The Physical Education teacher will not be responsible for jewelry.**

2) Gum Chewing - Per school policy, gum chewing is not permitted at any time during school.

3) Students must wear safety goggles as directed by their teacher.

c. Locks

No locks will be provided for Silas Wood. Valuables should be left in homeroom lockers.

d. Locker Room Procedures

Approximately five minutes are allowed at the beginning and at the end of the class period for changing clothes. Student should be in the locker room when the bell rings to indicate the beginning of class. Late-arriving students must have a pass from their previous teacher.

e. Medical Excuses

If a student is unable to participate for one or two class periods, a note from home

indicating the reason for non-participation should be given to the Physical Education Teacher. If a student must be excused from participation for more than three consecutive Physical Education classes, a note from a physician is required. The note from the physician must indicate the reason and duration of the excuse. **However at all times, the students are expected to be prepared for activity, dressed in appropriate clothing as stated in Section 8a, "REQUIRED UNIFORM."**

9. Attendance and Absence

Under the state law, pupils must attend all sessions of the school while enrolled unless there are necessary causes for absence, such as personal illness, death in the family, or religious observance. **We request that parent/guardian call SW Attendance Line 631-812-3640 (or through main office at -3600) to advise of reason for absence as early in the day as possible to advise of absence and reason for same.**

It is a state law that on the day following an absence a written excuse must be presented to the homeroom teacher. This excuse must be signed by a parent or guardian and must include the following information:

1. Current Date
2. Student's full name and homeroom
3. Date of absence
4. Reason
5. Signature of parent or guardian

Students failing to comply with this regulation will be referred to the discipline office.

10. Use of School Buses

Only Silas Wood students are permitted to ride their respective buses. Bus drivers may ask to see your bus pass at any time. You can contact Transportation directly (631-812-3088) to get a replacement bus pass.

Students are expected to ride their assigned buses to and from school. Temporary passes to ride home on a different bus may be granted in special cases. Students must bring the following to the front office during a.m. homeroom on the day of request: a signed, dated note from their parent along with parent phone number indicating the name of the student they will go home with and that student's bus number. A temporary one-day pass will be provided. Note that all arrangements between parents must be in place prior to such requests being made.

II. ACADEMIC MATTERS

1. Homework

Nightly homework is to be expected in relation to a student's grade level, course and program. Many teachers assign homework in advance, while others prefer to give daily assignments.

2. Homework Assignments for Absentees

Students who will be absent from school may arrange to get their assignments by calling the Guidance Office or contacting the teacher. In other instances, students should contact "homework buddies" for assignments.

3. Friday Reports

These forms give a weekly evaluation of the student's class work. It is suggested that parents contact the guidance counselor to request this.

On Friday mornings the student picks up a separate form for each subject from the Guidance Office. The student gives the form to his/her subject teacher(s) to fill out and brings the form(s) home.

4. Honor and High Honor Rolls

Students who attain an average of 85% or above will be listed on the Honor Roll. Those with an average of 90% or above will be listed on the High Honor Roll. However, no student may be considered for Honor or High Honor Roll who display a disrespectful attitude or misconduct in class. The final honor roll for the year will be determined by the last ten-week marks, NOT the final average marks.

A student is disqualified from the honor roll if he/she has:

- a. a failure in any subject
- b. an "incomplete" (when a grade is given the following quarter, an honor certificate will be issued for the previous quarter if the student qualifies). Students' averages will be listed on their individual honor certificates and not posted on the honor rolls. The purpose of the honor roll is to recognize a high level of achievement and not to foster competition.

5. Report Cards

Report cards are mailed home at the end of each 10 week marking period.

III. STUDENT ACTIVITIES

1. Student Council

The Student Council consists of four elected officers from each grade and elected representatives from each homeroom.

The student council officers are: president, vice president,

secretary and treasurer. Student Council officers and those running for office may not be on the ineligible list or have three (3) or more referrals, **none** of which can pertain to violent behavior or sexual harassment at any point during the school year. **Students must also be in, and maintain, good academic standing.**

2. Dances

The rules for Silas Wood dances are:

- a. Only Silas Wood students will be admitted to dances. At Silas Wood, students must present a dance ticket in order to be admitted to dances. Information on sale of tickets will be provided in advance of each dance.
- b. Dates and times of the dances will be emailed to all students and parents.
- c. No pupil will be permitted to leave the dance before its conclusion. The only exception will be for parents who enter the building, personally, to pick up their children.
- d. Parents are asked to pick up their children promptly at the end of the dance.
- e. Electronics and cameras **are not allowed** at the dances. For emergency use of a telephone, students should see one of the dance chaperones.
- f. Any student who is reported by a chaperone for improper conduct may not be permitted to attend any other dance held during the school year.

IV. STUDENT CODE OF BEHAVIOR

The Board of Education of the South Huntington School District believes students should achieve the best possible education in a safe and secure environment where everyone is treated with respect.

PHILOSOPHY

The school's staff and community believe that discipline is a learned behavior and, therefore, can and must be taught in the home, school and community. Children also learn through experience and imitation. Students must be taught to assume responsibility for their behavior. Discipline is a developmental process. As children mature, they should be given increased responsibility in keeping with their developmental level and social maturity. Students should be given every opportunity to practice self-discipline in order to reinforce responsible action in a positive manner. All attempts will be made to safeguard the dignity of students. No one is permitted to jeopardize the safety and welfare of another. The ultimate goal should be the personal internalization of discipline, so that little external

enforcement is required. The Board of Education believes that this philosophy will foster the development of self-disciplined, self-reliant personalities capable of behaving appropriately as the situation demands. It is felt that this philosophy will produce individuals with a social conscience who see the good sense in acceptable behavior and who are spared the consequences of misbehavior. Discipline is most effective when its consequences are applied in a direct and timely manner following an infraction. **(Board of Education, July 2004, District Policy 7310.)**

Code of Conduct

The South Huntington Code of Conduct seeks to empower all children to maximize their potential by providing them with a safe and secure environment where everyone is treated with respect thus enabling them to develop the positive social and moral skills necessary to become contributing members of society.

The entire text of the district's code of conduct can be found at:

<http://www.shufsd.org/district/pdf/Codeofconduct.pdf>

1. Detention

Detention is assigned for specific disciplinary infractions. If you receive a detention:

- a. Parents or guardians will be notified.
- b. Detentions are typically served after school.
- c. Students are expected to bring school work and books to detention.
- d. After school detention will end at 4:00 PM.
- e. There are no late buses this year. Students will have to arrange to be picked up from detention promptly at 4:00 PM.
- f. If transportation cannot be arranged, a series of lunch detentions will be assigned in place of an after school detention.

If you fail to report or misbehave in the detention room, additional detentions or penalties may be given.

2. Suspension

a. In-School (Internal)

In-school suspension is given for a more serious disciplinary infraction or for a pattern of infractions. These would include chronic tardiness, smoking, insubordination to faculty and staff, bus referrals, failure to report to the suspension room (Room 001) when sent by a

teacher, etc. You will receive your assignments from your regular teachers and are to complete them in Room 001. The suspension room is staffed by a certified teacher each period.

b. Out of School (External)

Out of school suspension is a punishment given for the most serious disciplinary infractions such as insubordination, fighting and threatening the safety of others but by no means limited to these infractions.

1) Students may be suspended out of school by the principal for a maximum of five days. Additional days can be considered by the Superintendent.

2) The student must remain at home under parental supervision. The student is not permitted on district property for the length of the suspension.

3) Mr. Obletz will inform teachers to deliver assignments to his Office.

4) Assignments should be returned to the teachers when the student completes the suspension.

5) Parents will receive a letter from the principal stating the reason and length of the suspension and every effort will be made to contact the parent by phone.

6) The administration recognizes that external suspension may be viewed as a "holiday" by some students. We do expect that parents reinforce the seriousness of this action. Current law prohibits alternatives.

7) Students who are externally suspended may not attend or participate in any extra-curricular activities on those days.

Continued misbehavior may result in suspension for a specified period of time from school activities such as sports and extra-curricular activities.

3. Smoking, Drugs and Alcohol

a. Students may not smoke in, on, or around the school or during any school sponsored activity.

b. Anyone apprehended while possessing, administering, selling or dispensing drugs or alcohol is to be taken immediately to the building principal and/or his/her designated representative. The principal will report the incident to the

Superintendent of Schools, the Suffolk County Police (if illegal activity is involved) and the parents.

c. Board Policy 7320 SUBSTANCE ABUSE states: (Summarized)

We believe that all schools in the South Huntington Union Free School District should be drug free. This should include alcohol and any other controlled drug detrimental to the health and welfare of the members of our school community. In view of the above, the district is committed to supporting the prevention, treatment and elimination of the use of the above-mentioned substances on school property or during school-sponsored events.

Therefore, no person may use, possess, sell, distribute or manufacture alcohol or other controlled substances, nor may use or possess drug paraphernalia on school grounds or at school-sponsored events at which students are present. Drugs, as prescribed by a physician, are exempt. The terms "alcohol and other substances" shall be construed throughout this policy to refer to the use of all controlled substances including amphetamines, heroin, steroids, look-alikes and any of those substances commonly referred to as "designer drugs." The inappropriate use of prescription and over-the-counter drugs shall also be prohibited.

District Goal: The South Huntington School District is committed to the prevention of use/abuse of alcohol and other controlled substances. The district is dedicated to providing a safe environment conducive to learning. Chemical use abuse by students or staff members interferes with instruction, undermines the respect which must characterize learning and threatens the safety and well-being of both the abuser and non-user. Our primary purpose is to educate all our students using accurate and age appropriate information about alcohol, tobacco and other substances. This will include the physical, psychological and social consequences of their use/abuse.

Our goal is to help students develop appropriate life skills to resist the use of alcohol and other substances by helping them develop a positive self-concept and by promoting the development of healthy life styles. To accomplish this goal, our students will be provided with a comprehensive prevention curriculum, kindergarten through twelfth grade. The district will encourage participation in positive alternatives through a program of diversified extra-curricular activities.

The Student Assistance Program maintains contact with community agencies in order to coordinate appropriate referrals for students and families when substance abuse has been identified. The Student Assistance Counselors are available for intervention. Students, parents, and staff members may contact the student assistance counselor directly with concerns they may have in this area. All contact between the Student Assistance Counselor and students and families is confidential.

As part of its preventative program, the district reserves the right to periodically search areas established as public, such

as student lockers, desks, halls and bathrooms. This will insure a safe and proper environment.

Standards of Intervention for Students: If a student is suspected of alcohol or drug possession, or if a student appears to be under the influence of drugs or alcohol, the following steps will be taken:

1. The student will not be left alone.
2. The building principal or designee will be notified.
3. If consumption is suspected, the school nurse will see the student to determine if further medical intervention is needed.
4. If possession of an illegal substance is found, the police will be notified by the building principal.
5. The parents or legal guardians will be notified.
6. The building principal will report the information regarding the student to the Assistant Superintendent for Pupil Services, who will inform the Superintendent.
7. The student will be referred to the Student Assistance Counselor for three mandatory sessions. The focus of these meetings will be to evaluate the nature of the student's problem and to make recommendations for appropriate intervention.

4. Sexual Harassment

Sexual harassment is prohibited by law. Unwelcomed sexual advances, requests for sexual favors, or other written, verbal or physical conduct of a sexual nature may constitute sexual harassment. (Board of Education Policy 7531).

5. Weapons and Gambling

All students are warned that weapons of any kind or facsimiles are not permitted in school buildings, on buses, or on district grounds at any time. These include, **but are not limited to**, guns, knives, other bladed instruments, laser pens, chemicals and sprays. Students are advised that disciplinary action against students who violate this rule is to be severe. Students should be aware that under no circumstances is gambling (including card playing) permitted on school grounds.

6. Selling of Candy

Students are not allowed to sell gum, candy, etc. in school. (Education Law Section 915 and Board policy number 5660) Violators will have all items removed from them and will face disciplinary action. Gum chewing is not allowed. It defaces school property and places an additional burden

on the custodial staff.

7. Toys & Electronic Devices

Use of personal electronic devices, such as, but not limited to, cell phones, iPods, iPod touch, and personal iPads are permitted with the approval of administration during school hours.

8. District Code of Dress for Students During Regular School Hours and Indoor Student Activities

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should model and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

A student's dress, grooming and appearance, including hairstyle, jewelry, make-up and nails shall:

- a) Be safe, appropriate and not disrupt or interfere with the educational process. For example: the following are inappropriate for school: extremely brief garments such as tube tops, net tops, halter tops, spaghetti straps, plunging necklines (front and/or back) and see-through garments.
- b) Ensure that underwear is completely covered with outer clothing.
- c) Include footwear at all times. Footwear that is a safety hazard will not be allowed.
- d) Not include items that are vulgar, obscene, and libelous or that denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability.
- e) Not promote and/or endorse the use of alcohol, tobacco, or illegal drugs and/or encourage other illegal or violent activities.
- f) Hats are not permitted to be worn or carried in school during school hours, unless they are required by a student's religious beliefs.
- g) Students must place their jacket in a locker prior to homeroom. Students should not wear jackets during the school day.

Each building principal or his or her designee shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year.

Students who violate the student dress code shall

be required to modify their appearance by covering or removing the offending item and, if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including in-school suspension for the day. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, up to and including out of school suspension.

9. Cutting

Students are expected to be in the assigned classes every day unless they have a written pass to be excused. Any cutting will require disciplinary action by the administration.

DIGNITY FOR ALL STUDENTS ACT

The South Huntington Board of Education recognizes that learning environments that are safe and supportive can increase student attendance and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting and intimidation. Therefore, in accordance with the Dignity for All Students Act, Education Law, Article 2, the District will strive to create an environment free of bullying, discrimination and/or harassment and will foster civility in the schools to prevent and prohibit conduct which is inconsistent with the District's educational mission. Since cyber bullying is a form of bullying, the term "bullying" as used in this policy will implicitly include cyber bullying even if it is not explicitly stated.

The South Huntington School District condemns and prohibits all forms of bullying, discrimination and/or harassment of students based on actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex by school employees or students on school property and at school-sponsored activities and events that take place at locations off school property. While the above groups are specified in New York State regulations, the district values each and every member of our school district, and this policy ensures that all students are free from being harassed. In addition, any act of bullying, discrimination and/or harassment outside of school-sponsored events, which can reasonably be expected to materially and substantially disrupt the education process, may be subject to discipline.

The South Huntington Board of Education prohibits any retaliatory behavior directed at complainants, victims, witnesses and/or any other individuals who participated in the investigation of a complaint of bullying,

discrimination and/or harassment. Dignity Act Coordinators are identified as follows:

At least one (1) employee at every school shall be designated as the Dignity Act Coordinator(s). The Dignity Act Coordinator(s) will be thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity or expression) and sex. The South Huntington Board of Education has appointed Mr. Stephen Toto as the Dignity Act Coordinator for Silas Wood Sixth Grade Center. Mr. Toto can be reached through the Silas Wood main office (812-3600).

The South Huntington School District will investigate all complaints of harassment and discrimination, either formal or informal, and take prompt corrective measures, as necessary. Complaints will be investigated in accordance with applicable policies and regulations. If, after an appropriate investigation, the District finds that this policy has been violated, corrective action will be taken in accordance with District policies and regulations, the Code of Conduct, and all appropriate federal or state laws.

The District will annually report material incidents of discrimination and harassment to the State Education Department as part of the Uniform Violent and Disruptive Incident Reporting System (VADIR).

V. STUDENT CO-CURRICULAR DISCIPLINE & ACADEMIC ELIGIBILITY PRACTICE

Extra and co-curricular activities (participation on school teams, clubs, G.O., attendance at school social and athletic functions) are an important part of a student's school year. Nevertheless, the Board of Education and the Stimson administration and faculty regards participation in such activities as a privilege. This privilege shall be dependent upon each student's positive and successful academic and disciplinary standing during the school year. The following guidelines will be enforced regarding the privileges associated with participation in co-curricular activities.

1. Academic Eligibility

Only students in good academic standing may participate in extra and co-curricular activities. In keeping with our policy of encouraging scholastic achievement as the paramount purpose of school, the following eligibility rules apply:

a. **Academic Probation** - A student who fails three or more subjects on a report card, or receives three or more negative progress reports will be placed on Academic Probation.

1. Probation is a warning period. Students may still participate in extra or co-curricular activities.

2. Students and parents will be notified

by letter when a student is placed on probation.

3. A student clears probation if in the next reporting period he/she does not fail three or more subjects or receives three or more negative progress reports.

b. **Academic Ineligibility** - A student who for two or more consecutive reporting periods fails three or more subjects or receives three or more negative progress reports is placed on Academic Ineligibility.

1. Students on Academic Ineligibility may not be allowed participate in extra or co-curricular activities, attend school dances, or attend athletic contests.

2. Students and parents will be notified by letter when a student is placed on Academic Ineligibility.

3. A student clears Academic Ineligibility if, in the next reporting period, he/she does not fail three or more subjects or receives three or more negative progress reports.

2. Discipline Eligibility

Students must behave in a reasonable and appropriate manner to ensure a safe environment conducive to learning. Only those students who meet these behavior expectations will be permitted to participate in extra and co-curricular activities.

a. **Discipline Probation** - Any student who accumulates three disciplinary referrals in a quarter that are resolved with a consequence of greater than 2 days after school detention, will be informed that he/she has been placed on will be placed on Discipline Probation for all co-curricular activities.

1. Probation is a warning notice. Students may still participate in extra and co-curricular activities.

2. Students and parents will be notified by letter when a student is placed on probation.

3. A student clears Discipline Probation if he/she receives no additional discipline referrals for the remainder of the quarter.

b. **Discipline Ineligibility** - A student who fails to show a change in behavior after being placed on Discipline Probation will be declared Discipline Ineligible.

1. Students on Discipline Ineligibility

may not be allowed participate in extra and co-curricular activities, attend school dances, or attend athletic contests.

2. Students and parents will be notified by letter if a student is placed on Discipline Ineligibility.

3. A student can clear Discipline Ineligibility by demonstrating satisfactory disciplinary conduct for a five-week period.

c. If a student is absent from school, he/she is not eligible to participate in any activities that afternoon and/or evening.

d. Severe Clause – In the event that a severe disciplinary situation arises, the principal has the right to suspend a student's co-curricular activity privileges for the remainder of a quarter, the semester, or the school year, depending on circumstances, for the safety and well-being of the school community. (Approved by Board of Education, June 1990).

VI. SPECTATOR POLICY FOR INTERSCHOLASTIC & CO-CURRICULAR ACTIVITIES

1. The middle school years are the first time that students experience frequent interscholastic and co-curricular activities. It is very important that students always display acceptable spectator conduct. Therefore, the following guidelines have been established to ensure both a spirited and positive experience while still providing for safety and sportsmanlike behavior.

a. Spectators must follow all directions given by teacher proctors, without question.

b. Unsportsmanlike conduct, foul and abusive language, as well as distracting behavior, is prohibited.

c. Spectators must remain seated during an event and follow all safety regulations.

2. Only students in good academic and discipline standing may attend athletic and other extra and co-curricular activities.

3. All students must show a valid Silas Wood I.D. card when attending an interscholastic or co-curricular activity at Stimson. All non-Stimson student spectators must be accompanied by an adult. Spectators may not enter the building until 4:00 PM.

4. Spectators not cooperating with these guidelines will be asked to leave the event. Parents will be subsequently contacted and the student will be liable for probation or exclusion from all future inter-scholastic or co-curricular

activities.

5. Spectators must always understand that the primary purpose in attending interscholastic or co-curricular activities is to watch and encourage Stimson teams, clubs or groups. The conduct of the spectators must never distract or detract from this goal. (Approved by Board of Education, June 1990.)

VII. STUDENT SERVICES

1. Guidance Services

The Guidance Office assists the students with educational, vocational and personal concerns.

To speak with your counselor:

a. Go to the Guidance Office and ask for an appointment and your counselor will contact you.

b. Have your parent(s) call 631-812-3620 at Silas to arrange a parental conference.

2. Speech/Language Services

If a speech difficulty is detected, a referral to the speech therapist may be made by a parent, student or teacher. For more information call the guidance counselor at Silas or the Pupil Services Office at 631-812-3150.

3. Psychological Services

We offer a wide variety of services which include:

a. individual and group counseling

b. crisis intervention

c. testing students with academic, emotional, or behavioral problems

d. evaluation for the CSE (Committee on Special Education).

Contact with a school psychologist usually occurs after a student or parent has had preliminary discussions with teachers, guidance counselors or administrators. Before a psychologist engages in any testing of the student, parental consent must always be obtained.

Appointments with a school psychologist may be made directly with the psychologist or through the guidance counselor at 631-812-3620.

4. School Nurses

The nurses are on duty in the health office during school hours. If you have any questions or concerns regarding your child's health or required medication, please call the Health Office at 631-812-3610

Students who have an injury and require additional time to move from class to class may secure a "three minute pass" from the nurse. This pass (and its duration) is given at the discretion of the school nurse and the school administration.

VIII. SCHOOL BASED MANAGEMENT (SBM)

Participation of Parents and Teachers in School-Based Planning and Shared Decision Making

In South Huntington, the district's "Plan for the Participation by Teachers and Parents in School-Based Planning and Shared Decision Making" will be developed in collaboration with a standing SBM Steering Committee composed of: the Superintendent of Schools, Assistant Superintendent for Instruction, the President of the Board of Education; administrators selected by the South Huntington Administrators Association; teachers selected by the South Huntington Teachers Association; parents (not employed by the district, SHAA or SHTA) selected by the PTA; representatives selected by the district's remaining bargaining units; two students selected by the high school principal; a resident representing the district's minority population and a resident representing the senior citizens. The latter two members are selected by the Superintendent of Schools and shall not be employed by the district, SHAA or SHTA.

This district plan shall specify the educational issues which will be subject to cooperative planning and shared decision making at the building level, the manner and extent of the expected involvement of all parties, means and standards to

evaluate improvement in student achievement, means for accountability for decision makers, a process for resolution of disputes about educational issues and the manner in which standard and federal requirements for parent involvement will be coordinated and met by the plan.

This plan will be adopted at a public meeting of the Board of Education after consultation with the SBM Steering Committee. The plan will be distributed to the Administrative Council, PTA Council Executive Board, South Huntington Public Library, employee bargaining unit officers, each school and to other interested residents and staff members, upon request, as available.

The SBM Steering Committee shall oversee the process of school-based management/shared decision making in South Huntington. The Steering Committee is a standing committee and exists as long as the school-based management/shared decision making process is in place. Members are appointed by their constituent groups. Tenure of membership is determined by the constituent group that the member represents. The committee will meet at least three times per year to monitor the process and assess the progress of the building teams. In addition, the committee will address any issues and concerns that arise.

The Silas Wood SBM team consists of the following:

- Administrator
- Faculty Members
- School Related Personnel Members
- Parent Members
- Students

Content Area Testing Schedule for 2022-2023

We recognize that our students have many subjects to study for and many outside activities and interests. To that end, we have asked our departments to abide by the following test and quiz schedule

SUBJECT	PRIMARY DAY	ALTERNATE DAY
Math	Friday	Monday
Science	Tuesday	Thursday
Social Studies	Friday	Wednesday
English, ESL	Wednesday	Friday
World Languages	Monday	Friday
Art, Music	Wednesday	Monday
Physical Education	Monday	Wednesday
Home and Careers, Coding	Thursday	Tuesday

***Students will be given ample notice if there is a change in the testing day.**

Help! I've Lost My ID!

QUESTIONS TO ASK SO YOU CAN HELP YOURSELF!

When was the last time you had it? If it was:

Today at Silas Wood, then give it some time! It will probably be found and turned in to the front office. One of the secretaries will call you to come on down for it!

On the bus to school today or on the way home yesterday, the next time you ride the bus, ask the bus driver if it has been found.

At home within the past day or two, please look around for it a little more in your home! Check near your bed, in your backpack, in the car, where you do your homework, where you got ready for bed, etc. Ask your parents and siblings if they have seen it at all.

What if you still can't find it?

Go to see Mrs. Kehoe, the secretary whose desk is inside Mr. Obletz' office (underneath the big clock in the home&careers/music hallway on the first floor). Mrs. Kehoe comes in at 10:30 a.m. and is here until 2 p.m. Mrs. Kehoe can make you a replacement ID. It's important for you to know that the first two instances that you lose your ID, Silas Wood will give you a replacement at no charge! After that, though, you must pay \$3 for each replacement.

But what about charging my lunch while I don't have my ID?

Just let the nice folks who you usually see when you buy lunch know that it is missing; they can "charge" your account until you have an ID again!

What if the lanyard-holder hole breaks, and I can't wear it on my lanyard anymore?

Go see the same Mrs. Kehoe you see if you lose your ID; she can make a new lanyard-holder hole for you, or she will replace the card!

***RELAX!
THESE ARE PROBLEMS WITH AN EASY FIX
& ARE NOTHING TO BE WORRIED ABOUT!***



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